

Madison County Logistics Management Support Annex

Coordinating Agency

Madison County Emergency Management Agency

State Coordinator

Mississippi Emergency Management Agency

Support Agencies

Madison County Fire Departments
Municipality Fire Departments
Madison County Sheriff's Department
Municipality Police Departments
Madison County Board of Supervisors
Madison County Administrator
Municipality Public Works Departments

State Support Agencies

Mississippi Forestry Commission
Mississippi Department of Transportation
Mississippi Department of Finance and Administration
Mississippi Military Department
Mississippi Public Utilities Staff
All other agencies, organizations as required

Introduction

Purpose

The Logistics Management Annex to the Madison County Comprehensive Emergency Management Plan (CEMP) provides the overarching framework through which coordinated and expedient logistics operations will be conducted in support of the CEMP implementation.

This annex describes the logistics mission, operational organization and functions when operating in accordance with the CEMP. It provides an overview of logistics operations and defines key logistics management responsibilities. This document does not describe the specific mechanisms, facilities or locations through which Madison County and its partner agencies will execute various logistics functions in response to a particular emergency event.

Scope

This annex applies to county and municipal governments, private and volunteer agencies involved in the response and recovery phases of an emergency event when the CEMP is activated.

Policy and Authority

The authority to plan and execute such a system is vested in that portion of the Official Code of Mississippi known as The Mississippi Emergency Management Law, Title 33, Chapter 15 Mississippi Code of 1972, Annotated, and § 33-15-11, Emergency Management Powers of the Governor 2006.

“In accordance with such plan and program for emergency management of this state, to ascertain the requirements of the state or the political subdivisions thereof for food or clothing or other necessities of life in the event of attack or natural or man-made or technological disasters and to plan for and procure supplies, medicines, materials, and equipment, and to use and employ from time to time any of the property, services, and resources within the state, for the purposes set forth in this article; to make surveys of the industries, resources and facilities within the state as are necessary to carry out the purposes of this article; to institute training programs and public information programs, and to take all other preparatory steps, including the partial or full mobilization of emergency management organizations in advance of actual disaster, to insure the furnishing of adequately trained and equipped forces of emergency management personnel in time of need.”

Situation and Assumptions

Situation

Madison County EMA coordinates and controls the county response to any emergency event following a county declaration of a “State of Emergency,” which activates the Madison County Comprehensive Emergency Management Plan (CEMP). The Emergency Operations Center (EOC) is activated and functions as a Multi-Agency Coordination Center (MAC). Logistics management is a key function of the EOC.

Assumptions

- A catastrophic incident will occur with little or no advance notice.
- The Board of Supervisors will declare a State of Emergency either prior to or shortly following a disaster event.
- Multiple events will occur simultaneously or following the initial incident that would adversely affect the availability of resources, personnel, and commodities for a response effort.
- A catastrophic incident will result in large numbers of casualties, possibly in the tens of thousands.
- A massive evacuation of populations in the hundreds of thousands will have statewide implications, necessitating long term sheltering and housing assistance.
- Response timing will be affected by the availability of air and ground transportation assets and the post-event condition of the transportation infrastructure.
- Extreme and widespread structural damage will result in significant and long-term disruptions of critical infrastructure such as health and medical services, utilities, transportation networks, and communications.
- Environmental impacts resulting from a catastrophic incident will slow a response and recovery effort.
- Catastrophic incidents will not be limited to terrorism-related chemical, biological, radiological, nuclear or high yield explosive attack, manmade hazard such as a chemical plant explosion, disease epidemic or a major predictable, or unpredictable, natural event such as a hurricane or tornado.

Concept of Operations

Mission

Madison County EMA coordinates and manages a comprehensive logistics operation within the county in accordance with the Comprehensive Emergency Management Plan (CEMP) to save lives, minimize human suffering, and restore local government operations to a normal operating state.

Execution

Logistics operations will be coordinated and managed by the Logistics Section within the EOC. This includes planning, implementing, and controlling the flow of goods and services, non-medical commodities and equipment information, and other resources from the point of origin to the point of consumption and establishing the logistics management structure in the field that will enable the delivery of resources.

Coordination

County and municipal agencies will coordinate directly to prepare for execution of logistical support operations for any disaster event.

Organization and Responsibilities

Logistics Chief

The Logistics Chief will be assigned by the Madison County EMA Director at the onset of the incident.

Support Branch

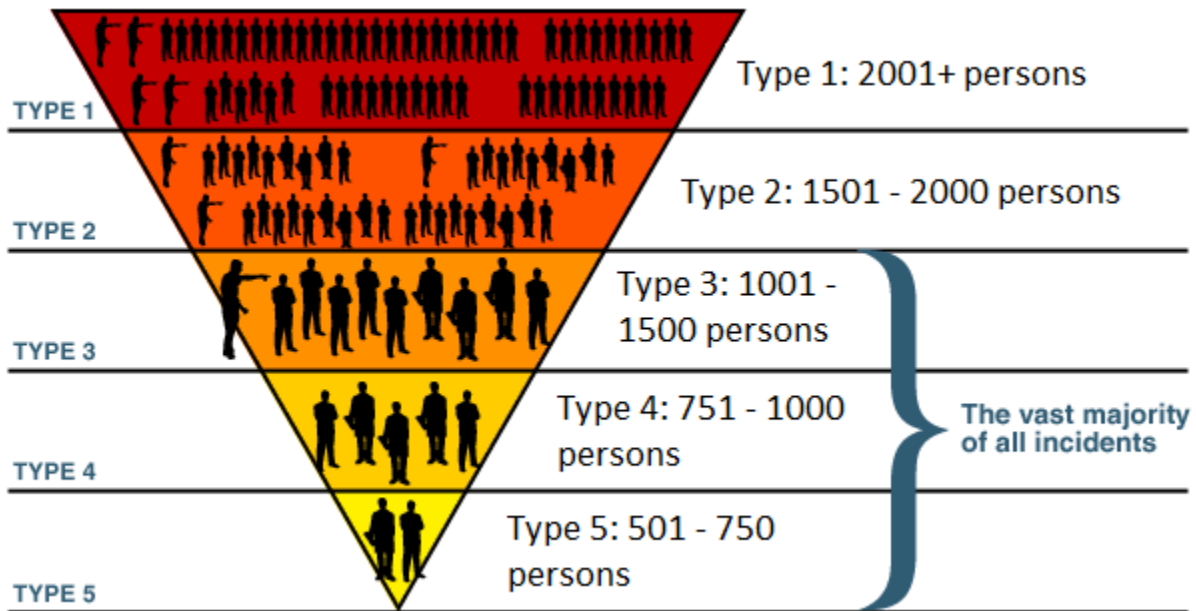
The Support Branch supervisor will manage the following teams:

- **Emergency Operations Center (EOC)** – The Madison EOC staff that will establish, manage and operate the EOC as required to receive, store, dispatch and account for commodities.
- **Multi-Agency Coordination Team (MACT) Logistics-** Responds with the forward MACT to support the impacted counties. The MACT logistics officers will have the following responsibilities as some of their duties:
 - Coordinate and follow-up on Logistics Request in area of responsibility.
 - Manage and allocate resources available to the MACT and validate request.
 - Coordinate Resource Request and Deployment Module request through state agencies for available resources within the immediate response area and refer to SEOC as needed.
 - Monitor commodities and provide county feedback on receipt and commodities on Point of Distribution (POD) sites for next day issue.
 - Based on fuel availability in the event counties cannot obtain fuel, fuel forms are filled out as completely as possible by county and forwarded to State Emergency Operations Center (SEOC).

Service Branch

- **Service Branch-** Will consist of National Incident Management System (NIMS) teams to support the EOC at its (1633 W. Peace Street, Canton, MS 39046) location. If needed the State EOC Service Branch that consists of NIMS teams can support the Madison County EOC from its Pearl location. These teams’ normal operations are within the Support Services Office of MEMA as identified within the State CEMP and may be detailed to the Logistics Section as the Director of Response directs at his discretion. The teams are SEOC Medical, SEOC Food Unit, SEOC Security and SEOC Communication Unit.
- **Ground Support Unit-** Coordinates support transportation through state assets and vendor contracts to support the operations.
- **Facilities Unit-** Will consist of Madison County personnel as needed.
- **Logistics Facilities-** Depending upon the type of event and the response that is necessary, various county facilities may be set up and operated in the field as the logistical infrastructure to support response and recovery operations.

There are five types of Bases which could be established:



Policies

Acquisition Management

- Resource request are submitted through WebEOC®.
- All appropriate state contracting laws pertaining to the purchase and lease of supplies and equipment during an emergency shall be followed.

Responsibilities

Madison County

- Plan for Points of Distribution (POD) operations in advance of a disaster. WebEOC® will have a POD board for maintaining POD locations and be available to counties for updating, opening and closing during an event. The county will identify safety equipment barricades, dumpsters, restroom facilities, security, and communications. The county will coordinate forklifts and pallet jacks from local businesses as appropriate to support POD operations. If these are not available, a request will be submitted into *WebEOC® Resource Request and Deployment Module* for required equipment. Ensure County Staging Areas (CSAs) and POD sites expedite the off loading of commodities from transportation assets.
- Identify critical facilities which will need emergency electrical power as a result of disaster event and provide this information to the SEOC Logistics Chief. If there is more than one facility, list facilities in priority order. Include facility name, location (street address and GPS coordinates), description, size and type, unloading capabilities, Build of Material (BOM) required for connection, personnel to make electrical connections, point of contact and telephone numbers. Use WebEOC® RM to request a generator. To increase the response time, a generator assessment is done by electricians to identify the proper generator requirement and BOM. The counties can provide the above information to the SEOC Logistics Chief to maintain a list at the EOC prior to the event for estimate of need to FEMA and vendors.
- Prepare to be as self-sufficient as possible during the first 72-96 hours following a disaster event. This includes having on-hand consumable supplies and readily available sources of water, food, and portable electrical generators.
- Identify any critical resource shortfalls of supplies, equipment, manpower, or services to the SEOC through WebEOC®.
- Appoint personnel to support county operations as the County Resource Coordinator or Logistics Officer, County Staging Manager, POD site coordinator/Managers and others as required.

State Agencies, Departments, Commissions

All agencies, departments, and commissions:

- Assist MEMA with development of logistical annexes to the CEMP and specific contingency plans.
- Provide typical/non-typical NIMS resources (i.e. box trucks, equipment, teams) into the Resource Management database that is available for disaster response. These resources are outside the equipment and teams the agencies, departments and commissions use to support their designated disaster response.

Review and Maintenance

As a minimum, the Madison County EMA will coordinate and conduct an annual review of this annex with all support agencies. Additional reviews may be conducted if experience with an incident or

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regulatory change indicate a need. Recommendations for change will be submitted to the Madison County Board of Supervisors for approval, publication, and distribution.

Authorities and References

USACE POD Guidance

EMAC Operations Manual

DFA Contracting and Purchasing policy

NRF Logistics Management Support Annex

State of Mississippi Comprehensive Emergency Management Plan